



Beeston Fields Primary and Nursery School

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Head of school: Mrs. K. Beeley

Deputy head of school: Miss L. Clark

31st January 2025

Dear parents and carers,

Re: Change of morning entrance for children in Year 1 – Year 6

We have received positive feedback from many parents and carers saying that the corner entrance doors that we used during the extreme cold weather and ice, are preferable to queueing on the playground.

From Monday, we will now use these as the entrance doors for pupils in Year 1-Year 6. These doors will be open from 8:45am to 8:55am and pupils may come straight in. Pupils should arrive through either corner door, and then walk to their classroom.

Pupils in EYFS (Nursery, Redberry and Laurel classes) need to continue to use the white door to the EYFS building on the playground. This is to ensure a smooth start for our youngest children. Children will be admitted into class from 8:45am.

Our start time of 8:55am has not changed. Any pupils arriving after 8:55am will need to be admitted through the main reception and will receive a **late mark**.

There will be **NO CHANGES** to where pupils are dismissed from at the end of the day, or to where afternoon nursery children arrive.

The benefit to pupils in these changes is that staff will be able to provide targeted reading support to pupils who arrive within the 8:45am-8:55am window.

We recognise that this means that you may not see your child's teacher in the morning. If you need to pass a message to your child's teacher, please do so by Class Dojo. If the message is urgent, please inform the office. We still want to maintain high levels of contact with you. Teachers will be available at the end of the day. They are also happy to phone you at appropriate times if the end of the day would be difficult for you.

If you have any questions, please do let me know.

Yours sincerely,

K Beeley

Kristabel Beeley
Head of School

