



Beeston Fields Flying High Academy

Winter Weather Procedures Policy 2024-2025

Approved by Governing Body: Autumn 2024

Due for next review: Autumn 2025

Responsible for review: Governing Body

It is the policy of the school to make every effort to remain open whenever possible. The decision to close the school either before or during the school day will be made by the Head Teacher. In the Head Teacher's absence the most Senior Leader on site will assume responsibility for making decisions relating to the Winter Weather Procedures. In most circumstances the Senior Leader on site will be able to contact the Head Teacher for support and advice by telephone.

The school will only close if one or more of the following conditions apply:

- Insufficient staff are able to come in to keep the school running safely.
- Conditions on site are dangerous.
- Conditions are considered to be, or are anticipated to later become too hazardous for travel.

If the school is to close, the closure will be recorded in the following places;

- On the schools website www.beestonfields.notts.sch.uk
- The schools twitter account @Beeston_Fields
- Parents who have provided up to date mobile phone numbers will be alerted using the ScholarPack text service
- Local radio - BBC Radio Nottingham

The school will make all reasonable efforts to keep parents informed as to the situation with the school during adverse weather conditions. We appreciate that the uncertainty arising from such conditions places considerable difficulties upon parents; however, parents are expected to check the websites when it is clear that a closure is a possibility.

The school appreciates that during bad weather children may arrive later than normal; as usual parents should endeavour to contact the school to let them know if they are likely to be delayed.

In the event of the school having to close during the day due to unforeseen worsening weather, parents will be contacted by text and telephone to advise them of the early closure. Such an early release will only be contemplated in extreme circumstances.

Where the school has to close we would ask parents to support their children to continue their studies at home by reading, practicing spelling, homework tasks or online activities.

Site Safety

In the event of snow and ice, an emergency route in to school will be in operation:

In icy conditions the Site Manager will make every endeavour to salt pathways from the main gates to the nearest entrance into the building. **Access into school will be via Boundary Road through the car park to the main entrance as these paths will be cleared and salted first.**

Parents, children, visitors and staff will be aware that, even where cleared, pathways can remain hazardous. Students will be reminded of this in assembly or in class groups. Where necessary, essential pathways will be maintained to be as clear as possible throughout the day.

On school days where the school is closed to students, the site manager and senior staff will monitor conditions in order to re-open the school as soon as it is safe to do so.

During significant adverse weather conditions, where the school is open, the entrances will open from 8.40am for the children to wait inside. During these conditions, the playgrounds may be out of bounds at the beginning and end of school, and if necessary, at break times as well.

Staff

Our first priority is for the children of Beeston Fields Primary School. However, it is understood that members of staff will also need to take responsibility for their own children as well as their own transport arrangements in adverse weather conditions.

When the school is open, it is expected that all staff will do their best to get to work even if this means that they will be late. Keeping the school informed of any problems that staff encounter is a priority.

If students are dismissed during the school day, we will need to ensure adequate supervision for those who remain in school. Staff will be informed by Senior Staff that they can leave as soon as is reasonably possible. Priority will be given to those staff who have been advised by their child's school that their child must be collected because their school is also closing.

If the school is closed to staff as well as children, the Head Teacher will contact staff via Text Message/Email, staff will use any snow closure time spent at home in preparation and planning or other reasonable work related activity. Staff may be asked to help clear the school site providing they can safely travel to work.

Monitoring and Review

The day to day monitoring of this policy is the responsibility of the Office Manager, Headteacher and Leadership Team.

This policy will be reviewed on a yearly cycle or earlier if necessary.

Printed Name: _____ Signed: _____

Date policy agreed: _____